



Legally Sweet Treats & Confections, LLC
(713) 417-5208
www.legallysweettreats.com

Wedding Cake Order Contract

Wedding Date: _____

Time: _____ Earliest Arrival Time (Vendors): _____

Location: _____

Contact Person (Name): _____

Email Address: _____

Contact Phone (2 required):

Home: _____ Cell: _____

Work: _____ Other: _____

CAKE DESCRIPTION/DESIGN:

of Servings _____ @ _____ Per Serving = Total Cake Cost \$ _____

Cake Size(s): _____

Cake Flavor (s): _____

Icing: _____

Description/Picture: _____

Your date becomes reserved only when this "Wedding Cake Contract" is drawn up, signed & \$100.00 booking deposit is received.

BOOKING DEPOSIT:

Initial

There is a \$100 booking deposit required to reserve your wedding date. In the event of cancellation, the booking deposit is NON-REFUNDABLE.

DOWN PAYMENT:

Initial

In addition to the booking deposit, A 50% down payment on the total contract price is due two (2) months prior to your wedding date. If this contract is signed within two (2) months of the wedding date, 50% is due upon signing.

PAYMENT:

Initial

The remaining balance of your total contract price is due one (1) month prior to your wedding date. Increment payments are accepted in any amount and may be made in cash or by credit card. (A 3% surcharge will be applied to all credit card transactions towards wedding orders). If final payment is not received one (1) month prior to your wedding date, your order will not be fulfilled (your cake will not be made).

ORDER CHANGES:

Initial

Tiered cake designs, sizes and flavors are required to be finalized one (1) month prior to your wedding date. Sheet cakes and/or basic cupcakes may be added any time up to the week of the wedding and paid for as added. If sheet cakes and/or basic cupcakes need to be cancelled after one (1) month prior to the wedding date, a gift certificate will be given for the amount of the sheet cakes. Other changes to your order will be accepted until one (1) month prior to your wedding date. Changes may affect the price of your order.

CANCELLATION POLICY:

Initial

Any orders cancelled before the lock-out date (one (1) month prior to the wedding date) will receive a refund minus a \$100.00 cancellation fee. The booking deposit is NON-REFUNDABLE. Orders cancelled after the lock-out date (one (1) month prior to the wedding date) will result in no refund, NO EXCEPTIONS. In the event of a postponement of a wedding, Legally Sweet Treats will honor the order for a later date if that date is available.

DELIVERY & SETUP:

Initial

We charge a \$30.00 delivery and setup for all wedding cakes within a 5 mile radius of Legally Sweet Treats & Confections, LLC. If you need delivery outside of the 5 mile radius the fee is \$1.25 per mile roundtrip, in addition to the \$30 setup fee. We will coordinate the time with you – and schedule to meet you or

your designee and set up your cake. This delivery fee is a separate charge and will not be included in the price of your cake. However, the delivery fee is included in your total contract price and is due one (1) month prior to your wedding date.

PICKING UP YOUR CAKE:

Initial
_____ Picking up your cake is ONLY available for single and two tier cakes. Picking up your cake is a great way to save money. If you choose to pick up your cake you should make sure that you have a clean, flat surface to set cake on while driving. Vans, sport utility and any vehicle that the back seat folds in so the air conditioning can make it to the trunk are the best for traveling. If you are in a car, the floor is generally safer than the seat. Once you leave with the cake it is no longer the responsibility of Legally Sweet Treats & Confections.

DECORATION:

Initial
_____ It is understood that any ribbon added to the cake will darken in color due to the butter content in the icing. Satin ribbon with no wire works best on wedding cakes. Ribbon that is added to a tiered cake will be provided by the couple. Detail work out of frosting on the cake may not be possible in certain colors due to the risk of bleeding from high humidity in late spring to early fall. It is ultimately understood that Legally Sweet Treats & Confections knows what their product can uphold as far as decoration and will do as much as in their power to create the envisioned cake.

ORNAMENTS/ TOPPERS:

Initial
_____ Ornaments can be brought to Legally Sweet Treats & Confections between 14-30 days before your wedding date. Topping cake with ornaments that are too heavy or not secured properly may cause damage to your cake. It is understood that any items brought to Legally Sweet Treats & Confections to be added on a cake for decoration is to be used at the bakery's discretion. Any items used to add decoration to the cake such as cake toppers or other figurines will be added at the reception site. If once at the site the cake topper or figurines do not seem stable enough to leave on the cake, Legally Sweet Treats & Confections reserves the right to leave them off the cake in order to insure the structure and stability of the cake. **If any party, other than a Legally Sweet Treats & Confections employee, adds to a cake, we are not responsible for damage to the ornament or to the cake.** In the event an outside party damages the cake after Legally Sweet Treats' employees have left the reception site, Legally Sweet Treats & Confections will return to fix any damage for a fee that will be assessed according to the damage made and must be paid on site.

Initial FLOWERS:

_____ Legally Sweet Treats & Confections will place and arrange your flowers on the cake as well as around the base of the cake. All flowers need to be fresh, unless you would prefer us to supply hand-crafted gum paste sugar flowers at a cost. **It is your responsibility to check with your florist to see which flowers can and cannot touch icing or cake that individuals will consume.** All flower arrangements must be available to us at least one day prior to the wedding date. Flower drop off times must be finalized one (1) week prior to the wedding date.

CAKE STAND:

A \$200 deposit on any cake stand is required. This fee is separate from the total contract price and will be charged separately. The deposit will also cover any other dessert stand(s). The cake stand and any other equipment should be returned to Legally Sweet Treats not later than the Wednesday following your wedding date. The cake stand deposit will be refunded to you within 14 days upon return of the cake stand to Legally Sweet Treats & Confections. Late return or damaged pieces will result in the forfeiture of your cake stand deposit and/or full replacement cost of the stand (whichever is greater). If the value of your cake stand is less than \$200, you may choose not to return it and forfeit your deposit.

Initial

_____ Which cake stand is required for this contract? Description: _____

_____ Does the \$200 deposit cover the value of the cake stand required for this contracted cake? Y / N

If no, estimated value \$ _____

Are any additional dessert stands required for this contract? Y / N

If yes, what types and estimated value: Description(s): _____

_____ Total Value \$ _____

TOTAL CONTRACT PRICE: \$ _____

(+) Total Cake Cost: \$ _____

Initial

_____ **(-) Cake Tasting? Y / N** Date of cake tasting: _____

Cake Tasting cost applied: **(\$20.00)** or **(\$30.00)**

(+) Sheet Cakes? Y / N If yes, total cost: \$ _____

(+) Basic Cupcakes? Y / N **If yes, total cost:** \$ _____
(Attach Order Form)

Pick-up or Set-up/Delivery? _____
If delivery, # of miles beyond 5 mile radius (roundtrip) _____ x \$1.25 =
\$ _____ (Attach directions w/ mileage)

Amount of tolls: \$ _____

Setup Fee: \$30.00

(+) **Total Setup & Delivery Fee:** \$ _____

50% Down Payment: \$ _____ Due: _____

Final Payment: \$ _____ Due: _____

OUR GUARANTEE:

We promise you the best product as well as service. It is our wish that by choosing Legally Sweet Treats & Confections, we can be an important part of your special day. It is always our goal to more than satisfy you.

I have read and understood all that has been proposed. I have received a copy of this contract for my records.

Customer Signature

Legally Sweet Treats Rep Signature

Customer Printed Name

Legally Sweet Treats Rep Printed Name

Date

Date

For Internal Use Only:

Booking Deposit: Paid Y / N (Attach receipt)

50% Down Payment: Paid Y / N (Attach receipt)

Final Payment: Paid Y / N (Attach receipt)